Welcome to CSA Training!
Your role with the University has designated you as a Campus Security Authority, or CSA. This training will introduce you to the Clery Act, the federal law requiring this training, as well as your part in the University’s compliance as a CSA.
If you have any questions, please feel free to contact me.

Jillian Paciello, Clery Compliance Coordinator
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How does Clery reporting differ from law enforcement?

• Clery ≠ Law Enforcement
  - Clery typically follows UCR classification & Department of Education definitions
  - Information can be disclosed electronically
  - No investigation required to classify an incident
  - The report is classified by what the victim reports (unless unfounded by law enforcement)
  - The victim doesn’t have to be the one to report it (third-party reports accepted for Clery reporting)
What is Clery?

• Clery is data collection & disclosing to the community what we collect

• Clery ensures we are following our policies and procedures

• Clery supplies information to our community so they can make informed decision for their safety
In 1986, Jeanne Clery was brutally raped and murdered in her dorm room at Lehigh University by another student. Her parents believed she would have been more cautious had she known about other violent crimes in the area. Jeanne's family worked to pass a law that requires universities to disclose crime in their area. The Clery act was passed and named in her honor.
The Clery Act is strictly monitored and enforced by the Department of Education

Failure to comply with any federal regulations of the Clery Act can result in:

• A $55,907 fine per violation

• The institution can be suspended from participating in federal financial aid programs
What role do I play in the Clery Act?

• Gathering campus crime statistics is a large focus of the Clery Act

• To ensure campus crime is not underreported, the Clery Act has designated certain individuals on campus as Campus Security Authorities (CSA)

• The Department of Education clearly defines Campus Law Enforcement and those over campus security as CSAs
If a Clery Act crime is reported to you, please make sure it is reported to the university as well.

Since UTPD has its own reporting system, your reporting responsibilities will be met when notifying a sworn UTPD staff member.

Or, if your agency has done a report on the incident, please share the incident report at clery@utk.edu.
However, if you are unable to share your agency’s report or share the information with UTPD, you will need to report the incident through a CSA Report.
Submitting a CSA Report

Go to clery.utk.edu

Select the Campus Security Authority Tab
Submitting a CSA Report

Complete the online form and submit.
What crimes do I need to report?

• Not all crime is considered a Clery crime

• There are specific crimes the Clery Act has designates as reportable crimes

• If you are made aware of one the following incidents, you will need to report them either through UTPD CAD or police report, other agency report, or a CSA report
Clery Reportable Crimes

- Murder and non-negligent manslaughter, negligent manslaughter
- Rape
- Fondling
- Incest & Statutory Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Dating Violence
- Domestic Violence
- Stalking

Most of these, if they were to occur, would automatically be a police report. However, some of these may occur but no report is ever made. This is when a CSA report would need to be completed.
**Clery Reportable Crimes**

A hate crime or crime of bias involving any of the previous listed Clery crimes or one of these four crimes –

*(The four following crimes are only reportable if motivated by bias)*

- Simple assault
- Larceny – Theft
- Intimidation
- Destruction/damage/vandalism of property

A hate crime is when offenses are committed because of a person’s –

- Race
- Gender
- Religion
- Gender identity
- Sexual orientation
- Ethnicity
- Disability
- National origin
Clery Reportable Crimes

Law Violations:
- Liquor Law
- Drug Law
- Weapon Law

- All arrests on Clery geography are included
- If they are not arrested, but they are a student being forwarded to Student Conduct it will be counted as a referral

*DUIs or intoxication of someone 21 and older are not Clery reportable liquor law violations
For definitions to any of these crimes...

Go to the Clery website at https://clery.utk.edu/clery-crimes-and-locations/
Does it matter where the crime occurred?

Yes - Clery Act reporting is based on **WHERE** the crime occurred not **WHO** was involved in the crime.

If the incident occurred on a Clery reportable location, regardless of who was involved (affiliated or unaffiliated with the university), it needs to be reported.
Clery Reportable Locations

If you believe the incident occurred on UT owned property, please report the incident.

For more detailed Clery geography information, a Clery map is available at [https://clery.utk.edu/clery-map/](https://clery.utk.edu/clery-map/)
CSA Reporting

We advise all CSAs to encourage the reporting party to notify UTPD.

However, many students and patrons may not distinguish outside law enforcement or security personnel from UTPD. If a Clery reportable crime is reported to you and UTPD has not been notified, please fill out a CSA Report.

http://clery.utk.edu/campus-security-authority/
CSA Considerations

- As always, people and their safety are our main concern, be sure to assist the victim in obtaining help if needed (medical, counseling services, etc.)
CSA Frequently Asked Questions

- Where can I find more information on the Clery Act?

Additional information regarding Clery compliance at UTK can be found at [http://clery.utk.edu/](http://clery.utk.edu/).

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You have now completed your Clery Training.

Thank you for your time!